

# PSG Meeting Minutes – Jan. 9<sup>th</sup>, 2018

## Attendees:

Tara Chhay – Chair  
Ashley Luksik  
Sophia Seal

Jill Colangelo  
Liz Poole  
Lori Robbins

Greg Fritz  
Martha Lujan Pauley  
Tammy Wightman

Jennifer Schafer  
Sally Soliman  
William Major

Call to order 6:30pm

## I. Minutes- Nov. 2017 meeting minutes approved

## II. Overview & General Business

- After extensive research, we discovered that the by-laws used five years ago became obsolete under the previous Guild. When PSG was run by Mary Stern five years ago, the purpose of the Guild was much different than it is today. It was a large, money raising organization and was run like a small business. PSG was re-structured four years ago under Denise Preble into a less complex organization, making the need for detailed by-laws inconsistent with the changing purpose of the Guild. Today's Guild is continuing in the same direction. A new officer structure was created and approved by the administration under Denise. The officers have three year terms. PSG is more of a casual, social, planning committee. The administration and parents like the current format of the PSG, which creates opportunities for fellowship, community building and fun.

## III. Holiday Fundraisers Update

- Our goal was \$1000 and we made over \$1500
- Still have some money coming from last minute Mickman Greenery orders

## IV. Box Tops & Spirit Nights

### 1. Box Tops

- Our goal in the past has been to raise \$1000. We have currently earned \$281.90
- Someone is using the app
- Collection push will be promoted with Catholic Schools week
- Discussed having a \$1000 goal in 2018/19 school year. School will work together to attain goal, no competition between classes.
- If goal is met PSG will fund something fun for all students at the End of Year Picnic

### 2. Spirit Nights

- The Bone, Manassas on 1/25, 4pm-close. Will get 15% back
- Giuseppe's on 2/1/18, lunch and dinner
- Cookies & Cream reached out to do another spirit night. This will be at their new Bristow location. 5/25/18 12-2pm
- Chipotle has to be re-scheduled. Looking at 1/23/18
- Exploring having a spirit night with Sweet Zen, possibly at End of Year Picnic
- Exploring the idea of selling SHEETZ coupon books. Purchase a minimum of 25 for \$8; sell them for \$10 for a \$2 profit. Jill to investigate further

- Looking into selling a Chic-Fil-A calendar next year as a fundraiser
- Skate-N-Fun Zone make up date in the works
- Mod Pizza netted \$133.23
- Charming Charlies netted \$42.60. We think not all purchases from LHS were credited as there was confusion among store staff on how to ring up with credit to LHS. Store is changing fundraising format for next year. May re-visit this spirit night idea at a later date.
- How much have we earned from Amazon link? Hina would have that information. People need to be sure to use the link from Poole's Page or the PSG webpage

## V. BINGO

- Denise and Beth (part of last PSG) have provided lots of information
- Tara in process of contacting Mrs. Clark to be the BINGO caller
- Rain date possibilities to be determined
- Expecting 275-300 people to attend
- Profit goal of \$1200
- **Admissions**
  - \$10 per person in advance
  - \$12 per person at the door
- **Raffle tickets-** Ashley to see if we have tickets in dorm 5
  - 12 for \$10
  - 1 for \$1
- **BINGO prizes**
  - \$25 Target or Amazon gift cards
  - Will have 1-2 extra in case multiple people win the same game
- **Raffle prizes**
  - American Girl Doll (Jen Heflin)
  - X-Box (Erin)
  - Tranquility Spa gift card (Tara Chhay)
  - Ferrari Remote Control Car (Jen Schaffer)
  - Nintendo Switch (Jen Schaffer)
  - Echo Dots (Jen Schaffer)
  - Chunky Wool Blanket (Jen Schaffer)
- **Food**
  - Waffle Bar- Martha Pauley volunteered to head this
  - Hot Cocoa Bar
  - Cookies
  - Bagels / Donuts- Jill to see if Dunkin or Duck Donuts would make a donation
  - Fruit
- **Decorations**
  - Will be limited to a small center piece, table coverings, daubber containers
  - Decided purple and green will be the main colors
- **Set Up**
  - Tara to see if Becky Ryder can set up projector
  - Chris Lawson has volunteered to help do sound set up
- **Printing**
  - Martha Pauley has volunteered to cover all printing costs

Adjourned 7:30pm  
 Respectfully Submitted, Ashley Luksik- Secretary  
 Approved: Tara Chhay, Guild President