

PSG Meeting Minutes – Feb. 8th, 2018

Attendees:

Tara Chhay – Chair	Sophia Seal	Jennifer Schafer
Ashley Luksik	Amanda Johns	Martha Pauley
Jen Heflin	Liz Poole	Greg Fritz

Call to order 6:30pm

I. Minutes- Jan. 24th, 2018 meeting minutes approved

II. Catholic Schools Week

- Tara and Sophia pushed coffee & breakfast cart around
- Teachers were super excited and grateful

III. BINGO

- No money spent yet
- \$925 food budget
- \$525 decorations budget
- Posters donated by Beth Pate
- Flyers donated by Martha Pauley
- **Decorations**
 - Balloon/crepe paper wall
 - Wall décor at raffle tables, walk-in table
 - Christmas lights
- **Food**
 - Jill looking into Dunkin' Donuts donating hot cocoa
 - Hot Cocoa bar will have mini marshmallows, creamer, whipped cream, dipping spoons (donated by Ranee Rotter)
 - Mrs. Poole volunteered to run the popcorn machine
 - Dessert- cookies and brownies
 - Drinks- mini water bottles
 - Fruit- cuties or bananas, whichever looks best
 - Carrots & Rach
- **Marketing**
 - Posters are up
 - Poole's Page to include BINGO information
 - Link for pre-registration going on PSG page
 - 1st flyer sent out

- **Registration**
 - Kate Prouty volunteered to help night of event

- **Tiny Tots Area**
 - Anne Popalardo's daughter volunteered to help with Jennifer
 - Tara has crafty stuff for kids
 - Prefer 4 volunteers so need 2 more
 - Will be in the gym
 - Need to physically outline area
 - Jen has a Lenten season activity for kids
 - Can use pre-school tables

III. New Business

- Peep Guess Jar with UpTown Alley \$50 gift card
- Martha Pauley to donate a \$50 VISA card for a pre-registration raffle
- Echo Dots, Remote controlled car in Mrs. Poole's office
- Teacher Appreciation week Apr. 6th, next PSG meeting will start discussing

Adjourned 7:13pm

Respectfully Submitted, Ashley Luksik- Secretary

Approved: Tara Chhay, Guild President