



Parent Guild Meeting Minutes

November 8, 2018

Attendees:

Tara Chhay- Chair
Ashley Luksik
Mrs. Poole
Leigh Ann Passero
Jill Colangelo
Jenn Heflin

Erin Loos
Jennifer Shaffer
Michelle Adzima
Arabella O'Hanlon
Lisa Miclot

Meeting called to order at 8:31 AM, by Guild President Tara Chhay

I. Communication

- Effort to streamline communications to families via Google Calendar, PSG webpage, and Poole's Page
- Emails to families on things that are due
- Erin suggested adding a hyperlink on Shutterfly to the PSG page

II. Used Uniform Closet

- Update to winter uniforms is complete
- Sorting through summer uniform donations

III. Box Tops and Spirit Nights

- Our spirit nights have made as much money in the first three months of school as it did the entire school year of 2017-18
- Box tops counted and mailed-- \$323.40 back to the school
- Coke Rewards-- \$57.18 for 3rd quarter
- Guiseppe's-- \$150—dropped of check 11/7/18
- The Bone- Great turn out!—will combine 3 spirit nights into one check
- Upcoming spirit nights:
 - i. 11/18 Dunbri's-show flyer or use your phone- ALL DAY LONG
 - ii. 12/5 The Bone
 - iii. 12/6 Skate and Fun
 - iv. 12/16 Mod Pizza-ALL DAY
 - v. 3/20 Sweet Zen—First day of spring
- Spirit nights in the works:
 - i. Muse Paint Bar—40% Back
 - ii. Orange Theory— class of 24 open to LHS
 - iii. Will be contacting Pizza Margherita

IV. Sales

- Poinsettia and Pie forms are due 11/9/18
- 31 poinsettias sold so far
- If you lost your flyer, you can print from the PSG website

V. Teacher Cookie Buffet

- Send out flyer to families
- Sign up genius in the works—Leigh Ann to create it
- Cookies can be homemade or store bought
- Tins or boxes for the teachers
- Will need to have sign up genius ready to go live on 11/13/18
- Looking for about 900 cookies to have nicely filled tins
- Tara to buy doilies
- Gluten free and nut free cookies are a must
- Will bring in more tables

VI. Reindeer Lane 12/11, 12/12, and 12/13

- SET UP ON 12/10/18
- Put up trees
- Hot Chocolate and cookies for parents
- Soft Christmas music playing
- Sign up genius for volunteers
- 4-6 volunteers to work each day
- Reindeer Lane will be set up in OCEW room
- Reindeer Lane sign- foam board- posted in hallway
- Pass out flyers with candy cane to parked cars in pick up line
- Create a sign up genius for teachers to pick times that work best
- Parents will take preschoolers through Reindeer Lane

VII. Bingo

- Food:
 - i. Pizza- cheese and pepperoni--ease of cancelling due to snow
 - ii. Carrots and dip
 - iii. Already popped popcorn-large family bags from Target
 - iv. Hot Chocolate
 - v. Girl Scout cookies
- Raffle is a huge success due to our generous families
- Melissa Doug Unicorn to be donated by Tara Chhay
- Peeps guess jar-peep plush for winner

VIII. New Business

- Drawing for anyone that comes to a guild meeting throughout the school for a gift card and will be presented at the Award Ceremony
- No meeting in December—Teachers Cookies and fellowship
- During Christmas and Spring plays the Guild will set out refreshments

- i. Christmas-Hot Chocolate, Christmas sugar cookies
 - ii. Spring- Punch or lemonade, Spring sugar cookies
- Christmas Tree Lighting-idea presented by Arabella O'Hanlon
 - i. 2019-2020 School year
 - ii. Families can bring ornaments to decorate our LHS tree
 - iii. Lighting the beginning of Advent
 - iv. WILL NEED SISTER'S APPROVAL

Adjourned 9:50 AM

Respectfully Submitted by Leigh Ann Passero, Secretary
Approved by Tara Chhay, Chair