

Parent Guild Meeting Minutes

January 10, 2019

Attendees:

Tara Chhay-Chair

Ashley Luksik

Sophia Seal

Leigh Ann Passero

Michelle Adzima

Miranda Miller

Amy Trinidad

Katie Prouty

Arabella O'Hanlon

Meeting called to order at 8:33 AM, by Guild President Tara Chhay

- I. Executive Committee Updates
 - Website updated with current information
- II. Proposed Pre K Outreach
 - Erin Loos and Miranda Miller–Co Chairs
 - Outreach program was created to bridge our Little Sprout families and LHS
 - Create opportunities to have a sense of community
 - To help families understand the LHS way
 - Will work with Michelle to reach out to parents who work or stay at home
 - LHS families to sponsor Little Sprouts who are transitioning into LHS
 - i. Ambassador family to navigate Little Sprouts through the ins and outs of LHS (i.e. uniforms, drop off/pick up)
 - Will schedule time to meet for first meeting to discuss going forward
 - Need to have an EC member at all events to represent LHS
- III. Holiday Sale Numbers
 - \$387-Pies – Comradery of bringing out something from LHS to their Thanksgiving
 - \$530-Poinsettias
 - \$376-Mickman Greenery-families were ordering well into December

- \$576-Reindeer Lane
 - i. credit to Ashley with scheduling teachers and having book fair hours
 - ii. Leigh Ann and Ashley for quick set up—many hands make light work
 - iii. Sign up genius worked very well for volunteers and teachers
 - iv. Reindeer Lane will be scheduled a week earlier for 2019-20
 - v. Ashley and Leigh Ann will spear head RL for 2019-20

IV. Guild Hosted Events

- Sign up genius for EVERY Guild event
- Better balance of events in 2019-20 school year
 - i. December month events over extend the Guild
 - ii. Will rearrange a few events for next year
- Cookies at concerts—unable to clean up one concert started
 - i. Need to have a sign up for the Guild for set up and clean up
- Spring Concert
 - i. Sugar cookies
 - ii. Lemonade/cool drink

V. Pajama Jammin' BINGO—February 22, 2019

- Polka Dots and Peep theme
- Weather to be considered
- Need to be able to cancel food last minute incase school is closed
- Food
 - i. Pepperoni and cheese pizza
 - ii. Carrots with dip
 - iii. Water bottles
- Mrs. Poole will have the pizza served on Thursday for school lunch program
- Popcorn
 - i. Will pre bag popcorn the day before for Mrs. Poole to hand out
 - ii. Miranda will ask for popcorn or gift card to be donated from Target
 - iii. Leigh Ann will ask Regal if they are willing to donate popcorn
 - iv. Ask Costco and BJs for donations
 - v. Offer advertisement for those who will donate
- Rane to donate chocolate covered spoons
- Already have hot chocolate powder
- Girl Scout Cookies-Thin Mints and Shortbread
- Tara's friend to donate cookies in LHS colors

- Sign Up Genius
 - i. 3:15 PM set up
 - ii. Decorating
 - iii. Table set up and coverings
 - iv. Pre-registration table
 - v. Walk in registration
 - vi. Hot chocolate station--shifts
 - vii. Popcorn station—shifts
 - viii. Food service—pizza, cookies, carrots
- Donations
 - i. Gaming system
 - ii. American Girl
 - iii. Melissa and Doug Unicorn plush
 - iv. Amazon Echo
 - v. Giant Peep plush
- Peep Guess Jar
- Beth will update invitation free of charge for LHS
- Guild will treat Beth's family to BINGO

VI. Upcoming Events and Important Dates

- Catholic Schools Week-2/1/2019
 - i. Breakfast cart
 - Arrive to classroom starting at 8:15
 - Bring in most items the day before
 - Duck Donuts-to be ordered 1/31/19
 - Orange Juice
 - Coffee
 - Fruit and Greek yogurt
- Teacher Appreciation Week-4/8/19-4/12/19
 - i. 3/18/19-mandatory room Mom meeting
 - Mirada, Katie, and Jill to be facilitator
 - 2 class activities to vote on
 - Tuesday and Thursday will be class events
 - One meaningful thing and one bought
 - Save the date will go out 2 weeks before
 - Keep in mind what families can provide
 - Think about logistics
 - Room Moms will assign subject teachers to certain grades
 - ii. Guild to donate
 - Taco lunch—1 chicken and 2 beef crock pots
 - Carwash
 - Smoothies

- Gift cards to administration and staff
 - iii. Sign Up Genius sent school wide
 - Fruit
 - Candy
- Lily Sale-3/12/2019
 - i. More information to come in February
- Spirit Night—1/18/2019 Giuseppe's
- Clean up Dorm 5—1/30 ALL DAY & 1/31 MORNING
 - i. Guild needs a home!
 - Find room
 - Identify what we need extra of (i.e. storage containers)
 - Inventory at a later date
 - ii. Archie approved a combination lock for the Guild locker and new room
 - Will give Stephanie combo number
 - iii. Archie to rent dumpster

Adjourned 10:23 AM

Respectfully Submitted by Leigh Ann Passero, Secretary

Approved by Tara Chhay, President