

MINUTES

Date | time January 10, 2024 2:00 PM *Meeting called to order by* Ginni Arzadum

In Attendance

Ginni Arzadum, President
Amanda Bartoszek, Vice President
Christina Hanna, Secretary
Jane Thom, Communications and Community Relations Director
Jill Colangelo, Spirit Night Coordinator
Mark Gedris, Volunteer Coordinator
Chris Sweeney, Staff Appreciation Coordinator
Katherine Havener, Treasurer
Adrienne Jewett, Head of School
Claire Smith
Neev Exley

Opening Prayer/Introductions

- Ginni Arzadum read the opening prayer.
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Items discussed

Items discussed:

- **Updates from Adrienne-** Adrienne shared her plans for Catholic Schools Week and has something special planned for each day:
 - Monday, 1/29** - Blue and yellow beads will be distributed to everyone for a rock-paper-scissors challenge, and the winner will take the beads. The preschool will also play but within their own classrooms. PSG will provide an Italian ice treat at lunch and can help distribute and provide allergy list. PSG will coordinate with preschool to do ice pops for their classes.
 - Tuesday, 1/30** - Celebrate the sisters- Each student will be asked to bring in flowers, and 32 bouquets will be made and delivered by the students who will also sing for them. It will be a dress down day, and students will be asked to wear bright, cheerful colors. PSG can help coordinate volunteers from drop off till 10 am to help make the flower bouquets.
 - Wednesday, 1/31** - Community Day- Students can dress like their favorite community helper, and the school will collect \$1 from students to support the sisters' help feed the homeless project.
 - Thursday, 2/1** - Students can bring in a picture of their families, which Father Bill can bless at Mass. This will also be a spirit day. Staff vs. 8th grade students volleyball game at 1:30, and PSG will sell concessions at intermission.
 - Friday, 2/2** - Wacky-tacky day, and breakfast cart for faculty and staff.
- Lessons learned from Holiday Gift Shop - Next year we will plan to have it earlier in the month (week of Dec 9th), and we will give clearer guidelines to teachers and students for shopping. We were pleased

with the local vendor used for the event and plan to use them again next year. We can be more selective with the merchandise next year now that we know what worked best.

Upcoming PSG Events:

- January Birthday Celebrations for staff- Cake was provided on 1/9, and gift cards were distributed today 1/10.
- January school wide stock the lounge on 1/29.
- Italian Ice Treat Day on 1/29 for Catholic Schools Week - should work for all children with allergies and dye restrictions.

Upcoming School Events to Support:

- Catholic Schools Week- see above.
- LHS Gala 3/9 - PSG will cover \$650 cost of DJ for the event.

Spirit Nights:

- Peri Peri Spirit Day in Bristow will be this Friday, 1/12. They will have specials just for us.
- Vertical Rock on Saturday, 1/20 2-4pm. There is an online sign-up form parents are asked to use so we can get a general idea of how many people are coming and they can staff accordingly. PSG will be providing water and snacks at the event. It is \$25 per climber, and the PSG will get back \$5 per climber.
- Foster's Grill (Bristow location) Spirit Night on Monday, 1/29.

Current Financials:

- Katherine put together a visual budget to show funds allocated vs. unallocated.
- New items to cover cost of are the DJ for the Gala (\$650), Café Cart (\$2,000), Car wash for TAW (\$2,700).

Recent PSG Events:

- "That's a Wrap"- Holiday wrapping paper and ribbon donation to teachers lounge week of 12/11
- PSG Holiday Gift shop 12/11-12/15
- Stock the Lounge- skipped for the month of December
- Holiday Ice Cream Social for Students on 12/15

Fundraising ideas and activities:

- Spring movie night at LHS- Guild would like to show the movie "Hop" sometime around Easter.
- Teacher Appreciation Week activities- Guild to provide a variety of things to treat teachers/staff for TAW (week of April 22). Carwash is booked but not paid for (\$2,700). Ginni is working on 3 lunch donations. The breakfast cart will be paid for by the PSG. Will create a sign-up for families to donate towards an afternoon snack cart. Possible dress-down day offered to staff.
- Adrienne is still looking into a date to hold a school-wide moving up day celebration. PSG offered to provide balloons and signs to decorate the stairwell/halls.

Upcoming Fundraising Opportunities by Month:

- February/March – See’s Candy fundraiser and Lynx keychains for Easter baskets.
- April – Wooden roses for Mother’s Day and “Caregiver grab & go breakfast” in the gym during morning drop off. Ginni has reached out to Fun services to order wooden roses.
- May/June – Mini Golf (Fun Services) or Bounce House, Kona Ice, and end of year celebration.

Around the room updates:

- Mark has volunteered to purchase an A-frame dry erase sign for us to use for the school. We can put it out in the parking lot during pick up/drop off for reminders about spirit nights and other events.
- Changing the meeting time from 2pm to 8:20 on the first Wednesday of each month.
- PSG link to box tops might be broken on PSG webpage. Jill will provide updated link to Jane. Jane is working on several website updates.

Next Meeting

- February 5th Executive Committee at Tous Les Jours Café at 8:30 AM.
- February 7th LHS library at 8:20 AM open to all guild members.