



Parent School Guild Meeting Minutes

February 14, 2020

Attendees:

Tara Chhay- Chair
Ashley Luksik
Leigh Ann Passero
Suzie Hayo
Jill Colangelo

Tara Pascale
Kim Lawson
Neev Exley
Tara Jenkins

Meeting called to order at 8:30 AM, by Guild President Tara Chhay

I. Updates-Breakfast Cart

- Big shout out to Ashley and Sophia who manned the cart while Tara and Leigh Ann were sick
- All teachers LOVED how thoughtful it is
- Made sure to have goodies taken to the Business Office
- Need to keep in mind for next year that not everyone likes coffee
- Have a mix of healthy and decadent treats

II. Executive Committee Member Updates

- Ashley, Vice President
 - Big switch to summer uniforms after BINGO
 - Switch to summer uniforms will be complete by 3/20/20
 - Summer Uniforms begin on 4/20/20
- Suzie, Volunteer Coordinator
 - Brought in old LHS sweatshirt and Michelle will incorporate it next year for spirit wear
- Jill, Fundraiser
 - AMAZING turnout for Skate n Fun Zone!
 - Jill's roll will go forward with future Guilds
 - Doesn't get a vote as EC, however, will be able to break a quorum
 - In charge of all dates for Spirit Nights
 - Others cannot schedule Spirit Nights
 - Always be clear with PSG messaging
 - \$200 from Giuseppe's
 - \$72.88 from Chipotle's
 - \$108.71 from Foster's

- \$322.50 from Box Tops for the year so far
 - 2/27/20—request from school
 - 3/2/20—last time to submit box tops and will credit for this year
 - Leigh Ann to design half sheet flyer for reminder
- Coke
 - Cut a check in December
- Upcoming Spirit Nights
 - 3/19/20—Cookies and Cream in Haymarket
- Leigh Ann, Secretary
 - Updated website

III. BINGO— February 21, 2020 (SNOW DATE 2/28/20)

- **SOLD OUT!**
- Online registration worked well, however; you must look closely at who purchased what
- Will talk with Becki Ryder about website
- Next Guild will have to decide how payments will be processed
- BINGO driveway signs will not be put out this year since it's sold out

BINGO WORK DATES

- **Wednesday, February 19, 2020—AFTER DROP OFF**
 - Registration
 - Stapling Packets
 - Sorting out raffle tickets and labeling names
- **Thursday, February 20, 2020—1:30 PM**
 - Getting stage prepared for BINGO

▪ Urns	▪ Napkins
▪ Hot Chocolate	▪ Daubers
▪ Plates	▪ Tablecloths
- **Friday, February 21, 2020 BINGO!!—3:00 PM and STAY THROUGH CLEAN UP**
 - Take inventory of all things to be done
 - Suzie and Sophia will pick up balloons from Party Co. in the afternoon
 - 8TH Grade boys and strong men will bring out tables

FOOD

- | | |
|---|---|
| <ul style="list-style-type: none"> ○ Vocelli's Pizza for pepperoni pizza ○ Papa John's Pizza for cheese pizza ○ Carrots and ranch dressing ○ Popcorn ○ Hot Chocolate | <ul style="list-style-type: none"> ○ Chocolate Spoons ○ Chocolate Covered Pretzels ○ No water bottles—just big drink coolers |
|---|---|

WORK ASSIGNMENTS AND VOLUNTEERS—2/21/2020

- Water Table and 4 Coolers—Tara P. and Amanda J.
 - Hot Chocolate and Snack Table—Suzie H., Martha P., Sophia S.
 - Decoration—Ranee R.
 - Balloons—Mary Ellen, Sophia S., Ashley L., Tara C.
 - Tablecloths—All hands on deck, Mary Ellen, Monica, and Karen
 - Food Table—Tara J., Kim L., Neev E.
 - Raffle and Bingo Sales Table—Sinath C. and Scott C.
 - Registration—Ashley L. and Tara P.
 - Raffle Table—Ashley L.
- Packets will be giving at 3:00 PM
 - Table diagram
 - Table Skirts
 - a. Yellow=Food
 - b. Blue=Snack
 - c. Pink=Raffle Table
 - Ashley L. will update gym map

RAFFLE PRIZES AND VOUCHERS

- American Girl Doll
 - Mini American Girl Doll
 - Nintendo Switch
 - Super Mario Kart 8 Deluxe
 - Super Mario Switch Case
 - AirPods
 - Google Home
 - Kindle
 - Will need more “boy” raffles
- Vouchers
 - “You Won” voucher instead of giving out gift cards
 - Gift cards will go home on Monday in yellow folder
 - Leigh Ann to design voucher
 - 6 to a page
 - 3 pages
 - Sheet to write winner list

IV. 2020/21 Guild

- Mrs. Poole announced 20/21 Guild
 - Thanks to all who applied
 - **President—Tara Pascale**
 - **Vice President—Tara Jenkins**
 - All others who applied will be on the Executive Committee
 - **OFFICAL START DATE WILL BE JULY 1, 2020**

V. New Business and Looking Ahead

- Easter Flower Sale—March
 - Lilies
 - Hyacinth
 - Hydrangeas
- Teacher Appreciation—Week of 3/30/20-4/3/2020

- Backyard BBQ--5/8/2020
 - Picnic Raffle
 - We will resource local businesses to provide gift cards to bring in additional funding
- Spring Play—5/21/2020
 - Will announce the new Guild with official start date

Adjourned 10:04 AM

Respectfully Submitted by Leigh Ann Passero, Secretary

Approved by Tara Chhay, President